

## **TRAINING PROGRAM SPECIFICATION**

*(Decision No.440 QĐ-ĐNT, 30/11/2021).*

*By the President of Ho Chi Minh City University of Foreign Languages - Information Technology)*

- 1. Program title: Bachelor of Finance and Banking**
- 2. Name of the final award: Bachelor of Arts in Banking and Finance**
- 3. Program code: 7340201**
- 4. Awarding institution:** Ho Chi Minh City University of Foreign Languages - Information Technology
- 5. Teaching institution:** Faculty of Economics and Finance – Ho Chi Minh City University of Foreign Languages - Information Technology
- 6. Entry requirements:** Applicants who graduated from high school or equivalent, and satisfy additional admission requirements of Ho Chi Minh City University of Foreign Languages - Information Technology
- 7. Delivery mode:** Full time
- 8. Instruction languages:** English and Vietnamese
- 9. Number of concentrations:** 01
- 10. Mission, Vision, Objective and Core Values:**

### ***MISSION***

HUFLIT defines its central purpose as educating eager learners to become citizens who can adapt to continuous requirements of the labor market, are aware of self-development, are knowledgeable, and possess necessary professional skills, especially foreign languages and information technology skills through hands-on experience.

### ***VISION***

By 2030, HUFLIT will become one of Viet Nam's leading universities in training various majors using two strategic tools – foreign languages and information technology – to enhance students' professional knowledge and skills.

### ***OBJECTIVE***

To develop HUFLIT into a multi-major university which meets demand of educating high quality human resources who are competent to integrate in regional and international workforce.

### ***CORE VALUES***

## **SOLIDARITY – COOPERATION - DISCIPLINE - QUALITY – GROWTH**

### **11. Mission and vision of the faculty:**

#### ***MISSION:***

The faculty aims to provide knowledge, train professional skills and construct life-long learning awareness for students major in Finance – Banking and Accounting. We work towards a sustainable faculty and contribute our parts in enhancing the educational reputation of Ho Chi Minh City University of Foreign Languages - Information Technology.

#### ***VISION:***

By 2030, the Faculty of Economics and Finance will become a highly qualified training institution in Finance, Banking, Accounting and Auditing domains among the top 20 Universities in Vietnam. We equip the future workforce with intensive professional capabilities, proficient English skills, and optimal job-applications of information technology.

### **12. Program Objectives (PO):**

#### **General objectives:**

To develop high quality human resources who possess general understanding about economy and society, in-dept knowledge in Finance – Banking, ethical qualities, flexibility and adaptability to demands from the Forth Industrial Revolution in Finance – Banking.

#### **Specific objectives:**

A bachelor graduate in Finance and Banking will possess the following qualities and capabilities:

##### ***Knowledge:***

- Comprehensive knowledge about economics, society and management (PO1)
- In-dept knowledge about Finance and Banking (PO2)

##### ***Skills:***

- All necessary capabilities to optimally apply the acquired knowledge in performing job-related activities and managing professional tasks, specifically: applicable skills in information technology, English proficiency in communication and major-related processes, team-work skills and visual data processing (PO3)

##### ***Autonomy and Individual responsibility:***

- Competent reasoning ability, independent and creative work morale, self-fulfillment awareness to adapt to disruptive job environment, and willingness to perform social responsibilities (PO4)

### **13. Program Learning Outcome (PLO):**

A bachelor graduate in Finance and Banking will be able to / possess awareness to:

- PLO1: Apply fundamental knowledge about economics, administration and legislation.
- PLO2: Apply expertise in Finance and Banking.
- PLO3: Proficiently use of English in communication as well as in financial and banking matters.
- PLO4: Apply information technology in Finance and Banking domains.
- PLO5: Properly organize and control work processes.
- PLO6: Effectively communicate, response and perform in teams.
- PLO7: Think creatively and be able to solve Finance – Banking related issues.
- PLO8: Construct life-long learning and self-fulfillment awareness.
- PLO9: Create jobs after graduation.
- PLO10: Perform social and job responsibilities.
- PLO11: Conform to legislation and work ethics standards.

#### **14. Teaching strategies:**

The course is implemented based on learner-centered approach, employing various methods such as activity-based, cooperative, and independent learning. In addition, certain subjects or semester will also be diversified with multiple activities including but not limited to case study research, guest speaker seminars, mentoring, fieldtrips...to enhance students' learning experience. Besides, bilingual education and interaction with e-learning platforms (Moodle, Microsoft teams, Zoom...) will also contribute towards this program's learning outcomes.

#### **15. Assessment strategies:**

Depending on each subject's learning outcomes and its specific nature, students will be assessed using one or more of the following methods: in-class participation, work assignment, oral presentation or oral exam, performance test, written exam, multiple-choice exam, written report, peer assessment, graduation report/thesis, project-based assessment...

#### **16. Career opportunities:**

Graduates from the program can work in a variety of organizations such as businesses, banking and other financial institutions, government bodies, fintech corporations, educational establishments... Upon completion of this program, students can also pursue post-graduate programs in finance, banking, accounting, auditing, business administration...or follow self-employment paths such as financial consultancy, real-estate investment, asset appraisal... with legitimate professional licenses (if required).

### 17. Program structure / Curriculum map:

| No. | Knowledge blocks       |                           | Number of credits |          |       | Notes |
|-----|------------------------|---------------------------|-------------------|----------|-------|-------|
|     |                        |                           | Compulsory        | Elective | Total |       |
| 1   | General education      | Philosophy - Politics     | 11                |          | 11    |       |
|     |                        | English                   | 20                |          | 20    |       |
|     |                        | Economics – Sociology     | 07                |          | 07    |       |
|     |                        | Mathematics – Informatics | 12                |          | 12    |       |
| 2   | Professional education | Foundation subjects       | 11                |          | 11    |       |
|     |                        | Core subjects             | 55                | 6        | 61    |       |
|     |                        | Supplementary subjects    | 6                 | 6        | 12    |       |
|     |                        | Graduation thesis         |                   | 06       | 06    |       |

### 18. Tentative program schedule:

| Year | Semester | Course code | Course title                        | Number of credits                       |   |
|------|----------|-------------|-------------------------------------|---|---|
| 1    | 1        | 1010484     | Basic English 1                     | 4                                       |   |
|      |          | 2020013     | Microeconomics                      | 3                                       |   |
|      |          | 2022313     | Applied statistics                  | 3                                       |   |
|      |          | 1010443     | Philosophy of Marxism-Leninism      | 3                                       |   |
|      |          | 2010192     | Study skills (Finance – Banking)    | 2                                       |   |
|      |          | 1010083     | General Informatics                 | 3                                       |   |
|      | 2        | 2           | 1010494                             | Basic English 2                         | 4 |
|      |          |             | 1010122                             | Fundamentals of Laws in Vietnam         | 2 |
|      |          |             | 2020023                             | Macroeconomics                          | 3 |
|      |          |             | 2020043                             | Principles of Accounting                | 3 |
|      |          |             | 1010343                             | Managerial Science                      | 3 |
|      |          |             | 1010452                             | Political economics of Marxism-Leninism | 2 |
|      |          |             | 2022293                             | Applied Mathematics                     | 3 |
|      |          |             |                                     |   |   |
| 2    | 3        | 1010092     | Ideology of Ho Chi Minh             | 2                                       |   |
|      |          | 2022413     | Corporate finance 1                 | 3                                       |   |
|      |          | 2010263     | English for Accounting & Auditing 1 | 3                                       |   |
|      |          | 2021013     | Money and Financial markets         | 3                                       |   |
|      |          | 2011063     | Scientific Research Methods         | 3                                       |   |
|      |          |             | Select 1/4 subjects                 |   |   |
|      |          | 2022083     | Internal Control                    | 3                                       |   |
|      |          | 2011123     | Data Visualization                  |   |   |
|      |          | 2021113     | Banking accounting                  |   |   |
|      |          | 2020043     | Financial Accounting                |   |   |
|      | 4        | 4           | 1010462                             | Scientific socialism                    | 2 |
|      |          |             | 2010273                             | English for Accounting & Auditing 2     | 3 |
|      |          |             | 2022303                             | Applied econometrics                    | 3 |
|      |          |             | 2022213                             | Corporate finance 2                     | 3 |
|      |          |             | 2021023                             | International Finance                   | 3 |
|      |          |             |                                     | Select 1/4 subjects                     |   |
|      |          |             | 2022083                             | Internal Control                        | 3 |
|      |          |             | 2011123                             | Data Visualization                      |   |

| Year    | Semester                 | Course code | Course title                           | Number of credits |
|---------|--------------------------|-------------|--|-------------------|
|         |                          | 2021113     | Banking accounting                     |                   |
|         |                          | 2020043     | Financial Accounting                   |                   |
|         | 5                        | 2010283     | English for Finance & Banking 1        | 3                 |
|         |                          | 1010472     | History of the Vietnam Communist Party | 2                 |
|         |                          | 2021263     | Public Finance                         | 3                 |
|         |                          | 2020052     | Economic Laws                          | 2                 |
| 3       | 6                        | 2010293     | English for Finance & Banking 2        | 3                 |
|         |                          | 2022332     | Financial Modelling                    | 3                 |
|         |                          | 2021293     | Stock market                           | 3                 |
|         |                          | 2021313     | Overview of Fin-tech                   | 3                 |
|         |                          | 2021054     | Commercial Banking 1                   | 3                 |
|         |                          | 2022523     | Tax and tax declaration                | 3                 |
|         | 7                        | 2021143     | Commercial bank management             | 3                 |
|         |                          | 2021163     | Financial investment                   | 3                 |
|         |                          | 2021303     | Insurance                              | 3                 |
|         |                          | 2021173     | Financial risk management              | 3                 |
|         |                          | 2022433     | Project Appraisal                      | 3                 |
|         |                          | 2022443     | Real Estate investment                 |                   |
|         | 8                        | 2022323     | Asset appraisal                        | 3                 |
|         |                          | 2021082     | Professional practice                  | 2                 |
|         |                          | 2022453     | Entrepreneurship                       | 3                 |
|         |                          | 2023113     | Banking marketing                      | 3                 |
| 4       | 9                        | 2021103     | International payments                 | 3                 |
|         |                          | 2021322     | Internship                             | 2                 |
|         |                          | 2041026     | Graduation thesis                      | 6                 |
|         |                          | 2023123     | Credit appraisal                       |                   |
|         |                          | 2023133     | Blockchain & Crypto Currency           |                   |
|         |                          | 2021333     | Financial Derivatives                  | 3                 |
| 2022353 | Mergers and acquisitions |             |  |                   |

### 19. Course description:

| Course code | Course title                       | Description  |
|-------------|------------------------------------|--|
| 1010484     | Basic English 1                    | This course provides students with basic communication English skills (Listening – Speaking – Reading – Writing).  |
| 2020013     | Microeconomics                     | This course provides students with knowledge about fundamental microeconomic issues and market mechanism.  |
| 2022313     | Applied statistics                 | This course provides students with basic knowledge about statistical methods used in collecting and processing data on which decision-making process can be based. |
| 1010443     | Philosophy of Marxism-Leninism     | This course provides students with knowledge about dialectical materialism in examining human society and cognition.   |
| 2010192     | Study skills (Banking and Finance) | This course provides students with understanding about this program's features, helps develop necessary skills during the program.                                 |
| 1010083     | General Informatics                | This course provides students with computer knowledge and skills of using Windows for word-related tasks.  |

| <b>Course code</b> | <b>Course title</b>                     | <b>Description</b>   |
|--------------------|---|--|
| 1010494            | Basic English 2                         | This course provides students with pre-intermediate communication English skills (Listening – Speaking – Reading – Writing).   |
| 1010122            | Fundamentals of Laws in Vietnam         | This course provides students with basic knowledge about laws and the government.  |
| 2020023            | Macroeconomics                          | This course provides students with macroeconomic theories, constructing comprehensive understanding about national and global macroeconomic issues.  |
| 2020043            | Principles of Accounting                | This course provides students with fundamental knowledge and skills in accounting.   |
| 1010343            | Managerial Science                      | This course provides students with overall understanding about administration in organizations.  |
| 1010452            | Political economics of Marxism-Leninism | This course provides students with scientific arguments which are foundations for establishing government's policies, development strategies and regulations.  |
| 2022293            | Applied Mathematics                     | This course teaches students how to apply mathematical knowledge in analyzing and resolving practical issues in the economy.   |
| 1010092            | Ideology of Ho Chi Minh                 | This course provides students with overall understanding about Ho Chi Minh perspectives regarding the Party and Government ideology.   |
| 2022413            | Corporate finance 1                     | This course provides students with basic knowledge and skills to examine corporate finance matters such as: future cash flows, risk evaluation, financial analysis...  |
| 2010263            | English for Accounting & Auditing 1     | This course provides students applicable English skills (Listening – Speaking – Reading – Writing) in Accounting and Auditing field.   |
| 2021013            | Money and Financial markets             | This course provides students with overall knowledge about money, central banks, financial markets and related concepts.   |
| 2011063            | Scientific Research Methods             | This course equips students with scientific research skills and its application in business research. Students will learn about research procedure, how to construct research processes, collect and process data... |
| 2021113            | Banking accounting                      | This course provides students with fundamental knowledge about the organization and implement of accounting function in banks, as well as how to account for banking transactions...                                 |
| 2020043            | Financial Accounting                    | In this course, students will learn how to do common accounting practices about cash, inventory, fixed assets, accounts receivable, payroll, revenue, income summary...  |
| 1010462            | Scientific socialism                    | This course provides students with systematic knowledge and theoretical basis to understand the development and application of socialism in Vietnam.   |
| 2010273            | English for Accounting & Auditing 2     | This course provides students applicable yet more advanced English skills (Listening – Speaking – Reading – Writing) in Accounting and Auditing field.   |
| 2022303            | Applied econometrics                    | This course provides students with knowledge about regression and application of algorithms / functions in data processing.  |
| 2022213            | Corporate finance 2                     | This course provides students with advanced knowledge and skills to examine corporate finance matters such as: future cash flows, risk evaluation, financial analysis...   |

| <b>Course code</b> | <b>Course title</b>                    | <b>Description</b>   |
|--------------------|--|--|
| 2021023            | International Finance                  | This course provides students with knowledge about foreign exchange rates, hedging strategies in forex market, capital mobility between multinational corporations and so on.  |
| 2022083            | Internal Control                       | This course provides students with knowledge about how to prevent frauds, minimize mistakes, enhance performance of and compliance to established procedures in procurement, cash collecting and imbursement, sales, payroll accounting... |
| 2011123            | Data Visualization                     | This course provides students with knowledge about data visualization, its general principles and its application on Power BI.   |
| 2010283            | English for Finance & Banking 1        | This course provides students applicable English skills (Listening – Speaking – Reading – Writing) in Finance and Banking field.   |
| 1010472            | History of the Vietnam Communist Party | This course provides students with knowledge about the establishment, historical mission, organization and direction of the Party.   |
| 2021263            | Public Finance                         | This course provides students with knowledge about how governments regulate financial systems, state actions and the resulting impacts.  |
| 2020052            | Economic Laws                          | This course provides students with knowledge about company types in Vietnam, laws governing business entities, core contents in economic contracts...  |
| 2010293            | English for Finance & Banking 2        | This course provides students applicable yet more advanced English skills (Listening – Speaking – Reading – Writing) in Finance and Banking field.   |
| 2022332            | Financial Modelling                    | This course equips students with skills to construct financial models, employ software in processing data and making business decisions.   |
| 2021293            | Stock market                           | This course provides students with fundamental knowledge about Vietnam's stock market, asset evaluation, trading regulations and practices....   |
| 2021313            | Overview of Fin-tech                   | This course provides students with overall knowledge about financial technology and the transformation from traditional financial system toward Fintech.   |
| 2021054            | Commercial Banking 1                   | This course provides students with basic knowledge about Vietnam's banking system in comparison with standard banking systems in America and Europe.   |
| 2022523            | Tax and tax declaration                | This course provides students with knowledge about Vietnam's taxation system: nature and characteristics, application scope, calculations and declaration...   |
| 2021143            | Commercial bank management             | This course provides students with intensive knowledge about commercial bank management: performance assessment, capital mobilization and related issues, treasury management and Basel's credit portfolio management...                   |
| 2021163            | Financial investment                   | This course provides students with fundamental knowledge about identifying and evaluating investments in terms of risks and expected returns.  |
| 2021303            | Insurance                              | This course provides students with knowledge about Vietnam's insurance system, its principles and techniques.  |
| 2021173            | Financial risk management              | This course provides students with fundamental knowledge about different types of financial risks (credit, market, liquidity and operational risks), how to identify, analyze, quantify and manage them.                                   |

| <b>Course code</b> | <b>Course title</b>          | <b>Description</b>  |
|--------------------|------------------------------|---|
| 2022433            | Project Appraisal            | This course provides students with knowledge about Project Appraisal including methods, criteria and necessary tools.   |
| 2022443            | Real Estate investment       | This course provides students with knowledge about Vietnam's real estate market, related government regulations as well as skills in evaluating properties and negotiating during real Estate transactions.   |
| 2022323            | Asset appraisal              | This course provides students with knowledge about asset appraisal such as criteria and approaches, determining factors, practicing standards and principles...   |
| 2021082            | Professional practice        | Via this course, student can gain hand-on experiences in workplace, then compare between learnt theories and reality regarding major-related job processes.   |
| 2022453            | Entrepreneurship             | This course provides students with understanding about necessary conditions to successfully establish and operate a business, as well as plan for or modify business ideas according to changes in the economy and regulation.  |
| 2023113            | Banking marketing            | This course provides students with fundamental knowledge about the application of marketing in banking, its principles and practices as well as case studies from Vietnamese banks.   |
| 2021103            | International payments       | This course provides students with knowledge about international trade transactions and financing, international payments methods, their relevant practices and regulations.  |
| 2021322            | Internship                   | This course provides students with hand-on experiences at economic entities, then students can accumulate expertise, skills, in-sights and professional code of conduct.  |
| 2041026            | Graduation thesis            | Students will utilize learnt knowledge and skills to work on a research topic then defense it. This will enhance student' analyzing capability regarding Finance – Banking issues through comparing between theories and reality, examining causes and effects, suggesting solutions... |
| 2023123            | Credit appraisal             | This course provides students with intensive knowledge about credit appraisal in different term durations (short to long term), credit types (e.g. export – import financing, collateral...) to ensure the accuracy in lending decisions and reduce credit risks.                       |
| 2023133            | Blockchain & Crypto Currency | This course provides students with overall knowledge about blockchain and crypto currency in terms of operation, storage, transaction, its ecosystem, decentralized finance, the future of Fintech and blockchain applications...   |
| 2021333            | Financial Derivatives        | This course introduces tools in Financial Derivatives market and risk hedging methods.  |
| 2022353            | Mergers and acquisitions     | This course introduces M&A principles, strategies and tactics, corporate and deal evaluation.   |